



Norstar Phone System

CALL TYPES

OUTSIDE CALL

- Lift Handset
- Dial 9+ Telephone #

INTERCOM CALL

- Lift Handset
- Dial intercom number *(this will make phone ring)

VOICE CALL

- Lift Handset
- Press VOICE CALL key or Feature 66
- Dial intercom number *(announces over phones speaker)

TRANSFER

- With a call in progress
- Press TRANSFER key or Feature 70
- Dial intercom number
- Announce call or hang up to complete transfer

PARK (Places a call on "hold" on system)

To PARK a call

- Press PARK key or Feature 74
- Display tells where call is parked (101-125)

To answer a parked call

- Lift Handset
- Dial the (3) digit park number

HOLD

- Press the HOLD key
- Press flashing line/Intercom key to return to call

CONFERENCE

- Make your first call
- Put the first call on hold
- Make second call
- Press CONF/TRANS key or Feature 3

PROGRAMMING MEMORY BUTTONS

OUTSIDE AUTODIAL

- Press Feature * 1
- Press memory button
- Dial the phone number to be stored
- Press the HOLD key or the OK key

INSIDE AUTODIAL

- Press Feature * 2
- Press memory button
- Dial the internal intercom number

FEATURES

- Press Feature * 3
- Press memory button
- Press Feature and the Feature code

ERASING MEMORY BUTTONS

- Press Feature * 1
- Press the memory button to erase
- Press HOLD key or the OK key

BUTTON INQUIRY

- Press Feature * 0
- Press memory button you wish to check
- Press RLS key

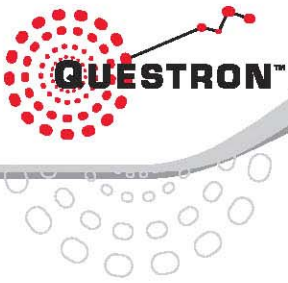
PERSONAL SPEED DIAL

To Store:

- Press Feature * 4
- Enter three digit code (256-279)
- Dial phone number to be store at code (limit 16 digits)
- Press HOLD button

To Use:

- Select a line
- Press Feature 0
- Enter three digit code (256-279)



-Press the held line to complete conference

PAGE

- Lift handset
- Press PAGE key or Feature 610
- Speak clearly into handset
- Press RLS key when finished

Feature key



Hold key



Release Key



RING TYPE:

- Press Feature * 6
- Enter 1 - 4 to change the ring type
- Press OK to store

RING VOLUME

- Press Feature * 80
- Press the volume bar to adjust

DISPLAY CONTRAST

- Press Feature * 7
- Press 1 - 9 to lighten and darken